Manitoba Agriculture

Programs and Policies for Agricultural Societies

1986

Manitoba Agriculture

MANITOBA DEPARTMENT OF AGRICULTURE
PROGRAM AND POLICIES FOR AGRICULTURAL SOCIETIES IN GENERAL
AND "C" CLASS FAIRS
1986

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FORWARD

Please review in detail at a Society Board Meeting. Be sure all sections of your Society are familiar with these policies.

1. INTRODUCTION

The objectives of an Agricultural Society include the improvement of Agriculture, horticulture, home economics and the useful arts through exhibitions and cooperating with other organizations already in existence in promoting the progress of any branch of agriculture.

1. Agricultural Societies are a broad interest agricultural organization and are expected to provide year round attention to community concerns. An annual fair should only be one of an Agricultural Society's activities.

2. Experience indicates there are advantages to involving a broad cross-section of community interests on your board and in your committees. We also recommend a regular rotation of officers and committee chairmen, introducing new board and committee members where possible.

In order to maintain interest and participation, we recommend that no one should hold any one office or chairmanship for more than two years. (There will be exceptions and each Society must decide its policy on this matter).

3. Societies are encouraged to develop a program most suitable to their district to encourage maximum local participation. Priority should be given to your local community.

4. The Department of Agriculture includes rural communities and young people as being very important when considering improvement grants. In addition to 4-H, Societies should make every effort to provide an opportunity for all young people to perform and participate i.e. dancing, gymnastics, etc.

5. As per article 15, page 4, of the Agricultural Societies Act, each Society shall hold an annual meeting between the seventh day of November and the fifteenth day of December each year. Twenty (20) members constitute a quorum at any Society general or annual meeting (article 24, page 6).

11. GENERAL

1. Correspondence - All general correspondence between the Superintendent for Agricultural Societies and an Agricultural Society will be with the Secretary (or Manager if applicable). This includes all grant applications.

2. Classification - Each Agricultural Society has a designated classification as indicated on your Certificate of Organization. The prize money grant and building grant available from the Department is regulated by the Society Classification. (Please see list attached page 11).

3. Prize Money Balance - There is no requirement to balance prize money payout between classes in order to qualify for maximum prize money grants. However, we expect reasonable balance between classes and in prize money paid out. Societies must assume responsibility for prize money costs over and above the grants available. Please note that Agricultural Societies may utilize their regular prize money grant to sponsor individual 4-H achievements or educational activities separate from the fair. (See sections --b, page 3 and section 2, page 4).

4. Judges - Please be sure sufficient judges are hired to allow judging to be completed and display buildings to be opened to the public in reasonable time. This is particularily important when judging is completed on the day of a one day fair.

5. Exhibitors' Schools - Agricutural Societies are encouraged to sponsor exhibitor schools to encourage new exhibitors and to introduce new ideas. Contact local department staff for assistance.

6. Swine Shows - If swine shows are sponsored, it is extremely important that effective constraints and regulations be specified to ensure the health status of animals shown. A minimum requirement should be enrollment in a provincial herd health program which specifies certain standards for disease prevention and control.

7. Cattle Classes - It is recommended that for consistency, all classes for beef and dairy cattle be listed in your prize list and shown in the ring in the order of the youngest class through to the oldest class.

8. Fat Stock Shows and Sales - Steers entered in a local fat stock show and sale must be offered for sale. These animals are not eligible to be entered in a second fat stock show and sale. Any animal not slaughtered following the sale, can only be re-entered in provincial or national competitions.

   If a sale is not involved with your show the above rules do not apply.

   The assistance of Agricultural Societies in enforcing this rule will be appreciated.

9. Brucellosis - In June 1984, the Federal Minister of Agriculture declared that effective July 1, 1984, the Prairie Provinces would be declared a Brucellosis free region. Therefore, cattle showing at fairs in Manitoba, that originated from the Prairie Provinces or B.C. will not require a Brucellosis test in 1986. Cattle originating outside the region may require testing - please check with your nearest Health of Animals Branch (list on page 10).

10. Midways - All Midways are inspected by the Department of Labour.

    If you have any questions about Midways, or the inspection of Midways, please contact Mr. Paul Hagen, Superintendent of Inspectors, Mechanical and Engineering Branch, 500 Norquay Building, Winnipeg, Manitoba, R3C 0V8. Telephone No. 945-3378 Midways are listed in the rural and city phone books under Carnivals.

    Those Societies requiring a Midway for their fairs must negotiate directly with the operators. For your convenience the Amusement Operators in Manitoba are listed below.

MAPLE LEAF AMUSEMENTS	- Bill Kennedy, Lot 161, St. Annes Rd., Wpg. Man. PH: 253-0763
MIDWEST SHOWS	- Don Kennedy, 94 Riel Ave. Wpg. Man. PH: 257-9674
SATURN SHOWS	- Dave Smith, 264 Foxgrove Ave. E. St. Paul, Man. PH: 669-2932
SELECT SHOWS	- Bob Mills, Box 15, Group 374, R.R. #3 Selkirk, Man. PH: 669-4593
WONDER SHOWS	- Henry Saluk, Box 42, Group 327, R.R. #3 Selkirk, Man. PH: 757-4438
KIDDIE KARNIVAL	- Manny Buzunis, 470 Waterloo St., Winnipeg, Man. PH: 452-1589

III. GRANTS - THE FOLLOWING GRANTS ARE AVAILABLE TO AGRICULTURAL SOCIETIES

1. Prize Money
2. Educational displays, demonstrations or exhibits
3. Horticultural activities
4. Building and improvements
5. Judges
6. Membership
7. 4-H and Youth activities

1. PRIZE MONEY

(a) MAXIMUM GRANTS TO "C" FAIRS ACCORDING TO CATEGORY: (see last page)

CATEGORY	Total Prize Money Eligible for Grants (Approximate)	Maximum Grant Available at 75%
I	$ 1,600.00	$ 1,200.00
II.	$ 2,666.00	$ 2,000.00
III.	$ 3,333.00	$ 2,500.00
IV.	$ 4,000.00	$ 3,000.00
V.	$ 4,666.00	$ 3,500.00

Make prize money grant application on form A.S. 1

(b) COST-SHARING PRIZE MONEY GRANTS (MAXIMUM 75%)

1. On approved classes - within limits of conditions outlined in these regulations.

   In order to qualify for livestock grants, any breed of cattle must have a recognized Canadian Breed Association.

2. 4-H Club achievements held in conjunction with a fair.

NOTE:

We cannot cost-share prize money for sports events, entertainment attractions or other fun activities. Events such as baseball, horse races and rodeos, tractor pull, calf scrambles, etc. are not cost-shareable.

The Society will be responsible for paying all prize money costs above the maximum levels in each category and for special events.

(c) RECOMMENDED CLASSIFICATIONS - are made for horses, beef and dairy cattle, and Home Living Sections. Societies are expected to use these recommended classifications as a guide to be adapted to local community needs and conditions.

We especially recommend the new Home Living Recommended Classifications which were revised in 1982.

The Agricultural Canada (Hays) Classification is recommended for beef and dairy classes for consistency from fair to fair.

Copies of the above recommended classifications have been made available to all Societies and more are available on request from the Superintendent.

2. EDUCATIONAL DISPLAYS, DEMONSTRATIONS, CONFERENCES & MEETINGS

Grants of up to 75% of cost may be made to a Society sponsoring educational displays or demonstrations or other educational events. The grant for educational activities must be part of the total prize money grant available to a Society (see Prize Money - Page 3).

In applying for a grant, details on project must be provided including receipts for all expenses incurred.

An educational project under this section may be held separate from a Fair.

EXAMPLES:

a) A society might have a local livestock breeder exhibit; a specified number of representative animals of a new breed; or an exhibit of cross-bred animals that would not normally be shown at their Fair.

b) A society might select an exhibit from a local breeder in beef or dairy cattle to represent the potential of this breed in the district. This may apply in cases where there would not be enough local breeders for a competition. (e.g. Brown Swiss, Ayrshire, Charolais, Simmental, Limousin etc.)

c) A local industry such as potato growing, commercial vegetables, special crops, may be displayed to make people aware of their potential value to the area.

d) Well made display signs should be developed or purchased to properly tell the public about the educational exhibit.

e) A society may sponsor a field demonstration to support a new innovation or new technology - to assist agricultural producers.

f) Farm Safety Programs.

g) Educational meetings, conferences, seminars. Costs associated with sponsoring or co-sponsoring educational meetings or conferences, are eligible for 75/25% cost sharing as part of the prize money grant each society is eligible to receive. Please work with local extension office staff in arranging programs.

3. HORTICULTURAL ACTIVITIES

Horticultural classes may be included as part of the annual fair and grants may be claimed in the normal way.

The Department will reimburse an Agricultural Society for the expenses of a judge or judges for horticultural shows or home grounds competitions to a maximum of 50% of total cost. Please see section (5) Judges Grant for limitations and make application for grants on form A.S.8

4. BUILDING AND IMPROVEMENT GRANTS

a. Will be available to Class "C" Societies qualifying under the provisions of the Act, but subject to the limitation of funds authorized by the Legislature for this purpose. Grants will not necessarily be available for all "C" Class Societies in any one year.

b. A Society could be expected to show that a proper agreement has been completed between local government and participants in a development where there is joint ownership of properties or facilities are owned by a local government body.

c. Guidelines to consider when applying for building improvement assistance.

i. The local Society must show its contribution to the building project when the application is submitted.

ii. Final grant approval is dependent upon the nature of the project, the total number of building grants applied for and the total budget available.

iii. The major criteria used for determining building grants are:

a. That the grant is to assist a Society to maintain existing facilities.

b. Nature of project - multi-use facilities are given priority.

c. Financial and other contribution by the Agricultural Society.

d. Support, financial or other, from other community organizations.

e. The annual program of the Agricultural Society.

d. Applications for building improvements must be submitted by March 31/86 when these applications will be studied by a departmental committee and the Agricultural Society Advisory Board and recommendations made to the Minister of Agriculture for approval.

5. JUDGES GRANT

The Home Living Judges List is revised regularly and it is to be utilized in obtaining Home Economic Judges. A Society may engage anyone they deem competent to judge agricultural classes. The Department will publish and provide recommended judges lists, when possible, to assist Societies. The lists will be forwarded automatically when and if available.

NOTE:

Where Fairs are on a mini circuit or on consecutive days, it is advisable to consult your neighbouring fairs to avoid using the same judge on consecutive days, or at neighboring fairs.

a. Judges fees based on $10.00 per hour and a minimum of $45.00 per day. Overtime may be paid at the rate of hour. The Department will pay a 50% grant toward judges fees calculated on the above basis.

b. Societies that hire local judges who work for less than five hours may (if they wish) negotiate a lower fee that is acceptable to the judge.

5. JUDGES GRANT (continued)

c. Travel expenses will be cost-shared 50% - 50% to a maximum of 35¢ per mile, or 21¢ per km, plus necessary meals and hotel costs (submit receipts for rooms).

d. To obtain the grant on Judges, a Society shall submit:

1. A receipt signed by each judge on Form A.S. 9
2. An application in duplicate on Form A.S. 8 submitted to the Superintendent with one copy of the receipt signed by each judge.
3. Hotel or motel receipts must be provided for judges' expenses if receipts are not attached, this expense item will be deducted from the application.

e. Mileage for all judges must be reasonable. We reserve the right to limit mileage support to a maximum of $50.00 for any one judge unless prior authorization has been given to exceed this limit.

6. MEMBERSHIP GRANTS

Available to each Society that sends in an audited Annual Report. Fifty cents (50¢) is awarded for each member in the Society up to a maximum of 400 members and with a 60 member minimum. Each Society must keep an official membership registry, to be certified by your auditor. This registry must be available upon request.

7. 4-H AND YOUTH ACTIVITIES GRANTS

Grants are available for Club achievements held(in conjunction with fair) Rallies and Inter-Club competition.

a. GENERAL GUIDELINES

1. When planning programs for 4-H members, we strongly recommend that Agricultural Society Directors and/or committees work closely with 4-H leaders and members and Department of Agriculture staff.

2. All grants for support will be based on a 75% department, 25% Agricultural Society cost-sharing formula to the maximum grants specified.

3. A general guideline is that grants will be made for educational programs only. Although we recognize that fun and recreation are both important and necessary, we cannot provide grants to cover activites that fall into this latter category.

4. While only Agricultural Societies may make application for grants under this program, other community organizations may be co-sponsors with the Agricultural Society for Inter-Club 4-H activites by making cash contributions to the Agricultural Society.

5. Any grants from Agricultural Canada, merchandise awards or prize money for special classes from business firms or other organizations shall be subtracted from the total prize money payout for purposes of determining grants.

6. A list of recipients of all prizes awarded and a breakdown of miscellaneous expenses claimed must accompany any application for prize money grant. Application for grants must be made on Form A.S. 4.

b. GRANTS

(1) Club Achievements - No special grant is available to support individual 4-H achievements - but a Society may sponsor 4-H achievements in conjunction with a fair and claim prize money as part of their regular prize money grant. (see page 3, prize money grant).

(2) Rallies - The Manitoba Department of Agriculture will pay 75% of rally expenses for educational activities up to a maximum of $300.00 per Agricultural Representative District participating.

If more than one district participates in a rally, their respective grants may be pooled, i.e. 2 districts - $600.00 grant.

1. 4-H rallies and fat stock shows may be sponsored either in conjunction with an annual fair or exhibition, or on a suitable date separate from a fair or exhibition.

2. 4-H rallies and fat stock shows may be sponsored by an Agricultural Society in a location outside the Agricultural Society grounds, including another community (except those communities where another Agricultural Society is present).

3. The Department will support only one rally per year, per district, whether they be district or inter-district rallies. The only exception will be for regional rallies. (For our purposes a district will be an Agricultural Representative District).

4. The following are examples of items we could cover with grants related to 4-H rallies:

parades	judging competitions
educational displays and floats	educational demonstrations
workshops	trucking expenses
rental of buildings, equipment etc.	bands
communications activities	others as approved

(3) Inter-Club Competition - (including fat stock shows) - The department will make a grant of 75% of the expenses towards prize money for Inter-Club competition held in conjunction with a fair, fat stock show, or 4-H rally for the following 4-H projects: (a) beef (b) dairy (c) swine (d) field crops (e) horticulture (f) light horse and pony, if two or more clubs participate.

The grant shall be a maximum of $50.00 per eligible club or project group participating in competition. To qualify as an eligible project group, there must be a minimum of 5 members participating. For example, one club could qualify for a grant for both 4-H market and 4-H heifer competition if it has at least 5 members in each project.

Grants must be applied for on Form A.S. 4, listing clubs and/or districts participating.

A separate list of all winners and prizes awarded must be attached to the application.

Grants may be used to award prizes, cover miscellaneous expenses, encourage participation, recognize effort or other activities in keeping with 4-H objectives. Grants will not be given for purely "fun" such as tug-of-war, race prizes or ball games.

Examples of classes that qualify for grant in Inter-Club competition would be:

(1) Championship class (Champion and Reserve Champion from each club). When Achievement Day is held prior to Championship Shows, any two animals may be selected by club leaders and members.

(2) One or two groups of three animals per club (excluding the Champion and Reserve Champion).

(3) Continuation Breeding Classes - two animals must enter to qualify for grant.

(4) Member judging competitions.

(5) Junior, Intermediate, and Senior Showmanship Classes (open to two or more members from each club in each division).

(6) Appropriate classes for cereal crops, horticultural clubs and light horses.

(7) Other 4-H activities - programmed by local leaders and district council.

NOTE: a) 4-H market beef calves shall not be eligible to enter regular open classes at the same fair, exhibition or show.

b) 4-H market beef calves may be entered in breed classes when such classes are financed by someone other than an Agricultural Society or Exhibition Board.

AT CLASS "C" FAIRS, it is recommended that Junior classes be offered, open to all young people, including 4-H members, schools, church groups, etc. 4-H members should not be allowed to cross enter from closed 4-H classes to open classes.

IV. HOME LIVING SECTIONS are important, and prize money offered should be considered with costs involved. Societies should follow the (1976) recommended classifications and select judges from the latest recommended judges list. The "Standards for Judging of Foods, Clothing and Handicrafts" printed in 1978 Fairs and Exhibitions should be used by all Societies.

V. SHEEP AND/OR SWINE CLASSES should be considered only if local producers wish to participate. (see item 6 page 2).

VI. LIVE POULTRY SHOWS - Live poultry shown must be free of Pullorum. Any birds not purchased from a registered hatchery, should be tested.

Please contact Dr. Herb Wyman, Veterinarian with the Poultry & Feed Analysis Section, Animal Industry Branch, Agricultural Service Building, 545 University Crescent, Winnipeg, Phone 945-7678.

VII. HONORARY LIFE MEMBERSHIP CERTIFICATES are available from this office. The Society makes the decision on who receives the Certificate and why. Send name and address of recipient, exactly as you wish them to appear on the certificates. We recommend using given names - for example: (Mrs. or Miss) Jean Smith, rather than Mrs. John Smith.

VIII. N. C. MACKAY AND EVELYN AMES BURSARIES each providing $500.00 annually.

The N. C. MacKay Bursary is available to any student entering first year in the Degree Courses, Faculty of Agriculture, University of Manitoba.

The Evelyn Ames Bursary is available to any student entering first year in the Faculty of Human Ecology (formerly Home Economics).

Recipients of either award will have above average academic standing, have been active in their community, active in 4-H or other youth organizations, and financial need will be taken into consideration.

Applications for either award may only be made through the Secretary of an Agricultural Society on application forms provided. The suggested deadline is that applications be made to the Agricultural Society not later than June 15th, 1986.

The sponsoring Society must provide a letter of recommendation to accompany the student's application. The Society Secretary is responsible for submitting both the student's application and the Agricultural Society's support form to:

AGRICULTURAL SOCIETY OFFICE
AGRICULTURAL TRAINING BRANCH
810 - 401 YORK AVENUE
WINNIPEG, MANITOBA R3C 0V8

All applications and Society support forms must be received by the Agricultural Society Office not later than September 1st, 1986 to ensure consideration.

IX. ADVISORY BOARD FEE - Each Society contributes to the Agricultural Society Advisory Board on the following basis:

A, B and C Class	4 & 5	= $ 60.00
C Class	2 & 3	= $ 55.00
C Class	1	= $ 50.00

DEDUCTIONS are made automatically from Prize Money Grants

The major annual expenses incurred by the Advisory Board are - Two bursaries $1,000.00 (see Item VIII), and expenses for the provincial conference.

X. PROVINCIAL CONFERENCE - An Agricultural Society is expected to have representatives at the Annual Provincial Conference. Each Society will be allowed TWO voting delegates. Official notification as to date, location and agenda will be provided to each Society in advance.

Your District Director is responsible for planning District Conferences. Contact your Director for information.

XI. PROCEDURE FOR ELECTION OF DISTRICT DIRECTOR - Agricultural Societies wishing to nominate a candidate for District Director may nominate, in writing, to be filed with the Conference Secretary after the official opening of the Conference. Deadline to be announced at the Conference.

The nomination must be signed by any two members of Agricultural Societies from the district, and the nomination must be consented to in writing by the nominee. To be eligible for election, a nominee must be a member of an Agricultural Society from your district, and must consent in writing to the nominations. A candidate duly nominated in writing, does not have to be present at the Conference to be elected.

Only in the event there is no written nomination for District Director, will nominations be accepted from the floor, in which case nominees must be present to accept nomination. All voting will be by secret ballot. Remember, each Society will be allowed TWO voting delegates.

XII. DISTRICT DIRECTORS FOR 1986

Arnold Gray, Hamiota ..... Chairperson
Howard Baron, Carberry..... Past-Chairperson
Margaret Yule, Stonewall..... Vice-Chairperson
Don Brown, Kenton
Russell McKitrick, Crystal City
Bev Prestayko, Dauphin
Warren Sigurdson, Cypress River
Ron Church, Killarney
Calvin Stewart, St. Pierre

Barbara Ekin, Boissevain (Gov't Appointee)
Real Brindle, La Broquerie (Gov't Appointee)

XIII. For your information the following is a list of Federal Animal Health Offices in Manitoba:

BOISSEVAIN	- P. O. Bldg. Box 696, ROK OEO, (Dr. K. Warren)	534-6288
BRANDON	- P.O. Box 175, 3300E, Victoria Ave. W. R7A 5Y8 (Dr. G. W. Luterbach)	725-0370
CARMAN	- P. O. Bldg. Box 569, ROG OJO, (Dr. A.E. Miller)	745-2292
DAUPHIN	- 317 Main St. N. Box 370, R7N 2V2 (Dr.K.P.Stephusyn)	638-3322
EMERSON	- P. O. Bldg. Box 146, ROA OLO, (Dr. E. J. Shideler)	373-2346
MINNEDOSA	- P.O. Bldg. P.O. Box 37, ROJ 1EO (Dr. W. Addison)	867-3241
PORTAGE	- 207 P.O.Bldg. P.O.Box 925, R1N 3C4 (Dr. J.S.Thomson)	857-4171
SHOAL LAKE	- P. O. Bldg. Box 148, ROJ 1ZO, (Dr.P.A.Weetman)	759-2403
SWAN RIVER	- P. O. Bldg. Box 146, ROL 1ZO, (Dr.K.P.Stephusyn)	734-3295
WINNIPEG	- 401 - 145 McDermot Ave. Winnipeg R3B OR9 (Dr. D. W. Richards)	949-2219
HEAD OFFICE	- V.I.D. Food Production & Inspection Branch, Ag Canada 613-269 Main Street, Winnipeg R3C 1B2	949-2200

XIV. AGRICULTURAL SOCIETIES ACT

All Societies have received a copy in the past and it should be in your files. This Act serves to govern your activities and provides the authority for government to make grants. The Act also provides each society with the authority to pass your own bylaws. Please read the Act and be sure you follow the provisions of this Act. Additional copies are available on request.

XV. GRANT APPLICATIONS

We will provide blank grant application forms to each society for purposes of claiming grants. We would request that all grant applications be submitted as soon as possible after the event in question has been held. Section 30 (4) Page 8 states that grant applications are to be submitted any time subsequent to the holding of the exhibition or competition - and previous to the first day of November.

Your co-operation in submitting applications promptly will be appreciated.

Please feel free to contact anyone of the following for further information:

- R. Morris Deveson, Superintendent, Agricultural Societies Phone: 945-4522
- Rhoda Collins, Assist. Supt., Agricultural Societies Phone: 945-4524
  (mailing address: 810 - 401 York Avenue, Winnipeg R3C OP8)